

VERSION 1.0
MARCH 11, 2018

Apps for Greentree

BULK DELETING OF BATCH TRANSACTIONS

APP NUMBER: 010135

Powered by:

MYOB Greentree

TABLE OF CONTENTS

Features	2
Important Notes	2
Other Requirements	2
User Instructions.....	3
Selecting a Batch to Delete.....	3
Implementation Guide.....	5
App Installation.....	5

FEATURES

1. Bulk delete of batch transactions

This app gives you the ability to bulk delete all transactions that are loaded into a batch, this include AP or AR invoices loaded via Free and AP Payments

IMPORTANT NOTES

- We recommend that you test the configuration of the App thoroughly in a test system prior to deploying the App in your live Greentree system.

OTHER REQUIREMENTS

Greentree Modules: None

Associated Apps: None

USER INSTRUCTIONS

SELECTING A BATCH TO DELETE

The App adds the ability to select all transactions that have been created in the same batch.

| [Process](#) | [General Ledger](#) | [Batch Delete](#)

Type	Date	Reference	Amount	Select	Reason
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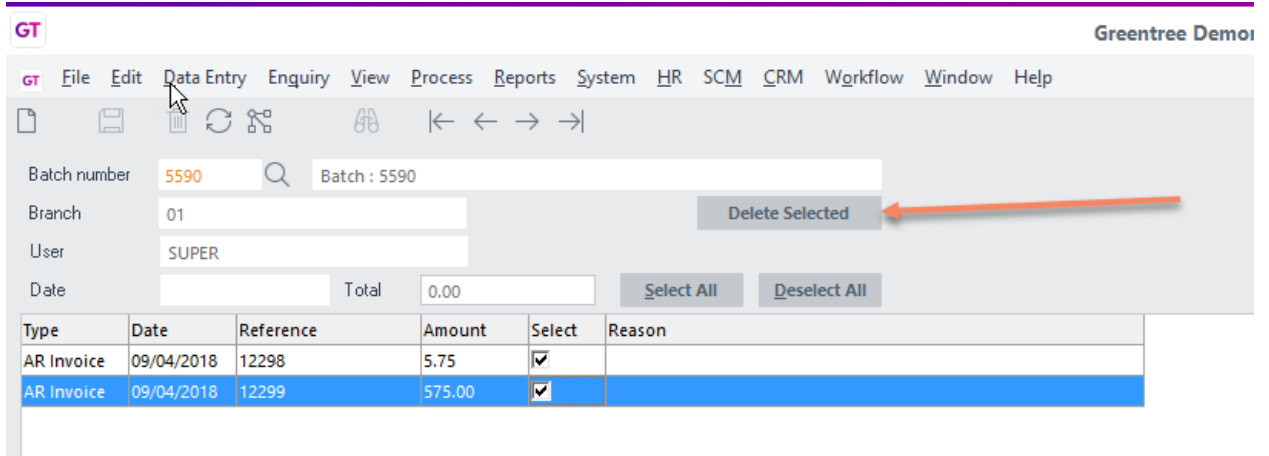
Enter in your batch number into the Batch Number search field

The transactions connected to the batch will be displayed in the results field.

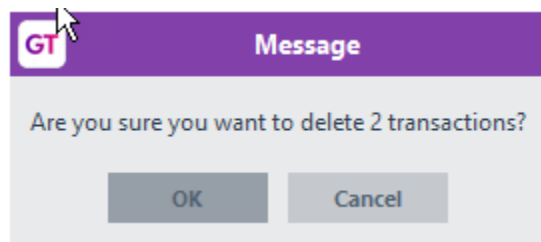
Type	Date	Reference	Amount	Select	Reason
AR Invoice	09/04/2018	12298	5.75	<input type="checkbox"/>	
AR Invoice	09/04/2018	12299	575.00	<input type="checkbox"/>	

If any of the transactions cannot be deleted then the reason that it cannot be deleted will be displayed in the Reason column and the select column will not allow you to select the line. In this instance you need to resolve the issue prior to deleting that line

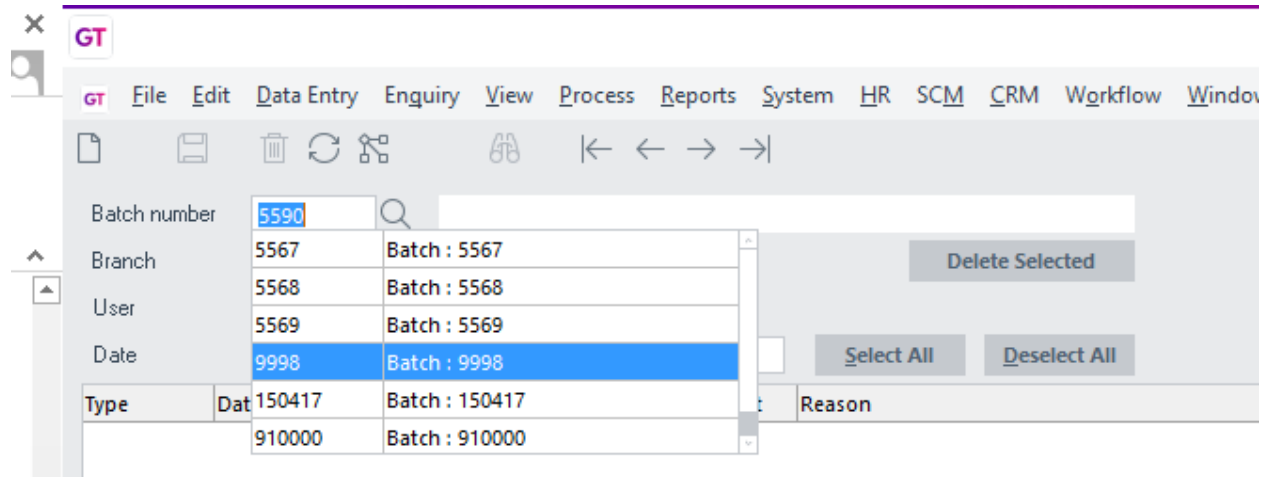
Once lines have been selected click on the [Delete Selected](#).



You will be asked to confirm the number of transactions that are to be deleted



The screen will clear and you will be taken back to the initial screen where the batch will no longer exist

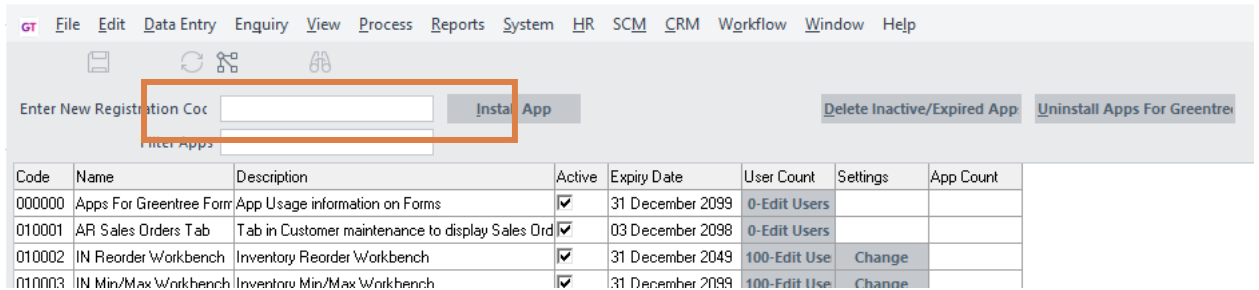


IMPLEMENTATION GUIDE

Please refer to the Important Notes section above before installing and configuring this App

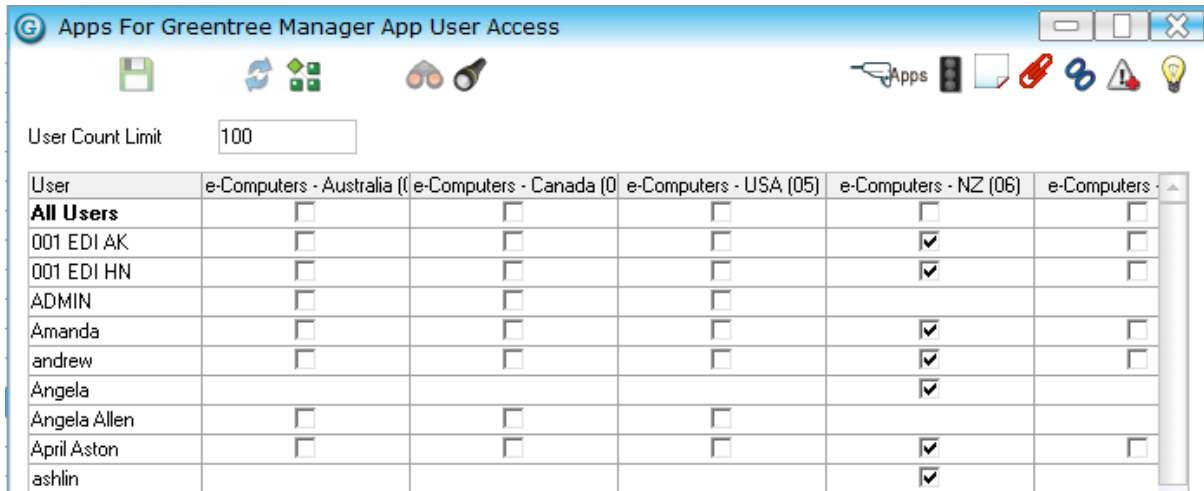
APP INSTALLATION

1. Log into Greentree as the **Super** user
2. Select the menu item | **System** | **Apps For Greentree** | **Apps Module Control** | 3.
Enter the New Registration Codes supplied and click **Install App**



Code	Name	Description	Active	Expiry Date	User Count	Settings	App Count
000000	Apps For Greentree Form	App Usage information on Forms	<input checked="" type="checkbox"/>	31 December 2099	0-Edit Users		
010001	AR Sales Orders Tab	Tab in Customer maintenance to display Sales Ord	<input checked="" type="checkbox"/>	03 December 2098	0-Edit Users		
010002	IN Reorder Workbench	Inventory Reorder Workbench	<input checked="" type="checkbox"/>	31 December 2049	100-Edit Use	Change	
010003	IN Min/Max Workbench	Inventory Min/Max Workbench	<input checked="" type="checkbox"/>	31 December 2099	100-Edit Use	Change	

4. Click on the **Edit Users** button and select the users who will be configured to use this app, for which companies.



User	e-Computers - Australia (0)	e-Computers - Canada (0)	e-Computers - USA (05)	e-Computers - NZ (06)	e-Computers -
All Users	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
001 EDI AK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
001 EDI HN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ADMIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amanda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
andrew	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Angela	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Angela Allen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
April Aston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ashlin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. Once you have selected the users, **Save** the settings using the save icon in the header and **Close** the window.
6. **Save** and **Close** the form.