

VERSION 1.0  
AUGUST 16, 2018



## USER PREFERENCE DEFAULTS

APP NUMBER: 010067

Powered by:

**MYOB** Greentree

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## FEATURES

1. Default Branch for AR Invoices, AR Credit Notes and AR Receipts can be set up in a user's User Preferences

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### IMPORTANT NOTES

- We recommend that you test the configuration of the App thoroughly in a test system prior to deploying the App in your live Greentree system.

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### OTHER REQUIREMENTS

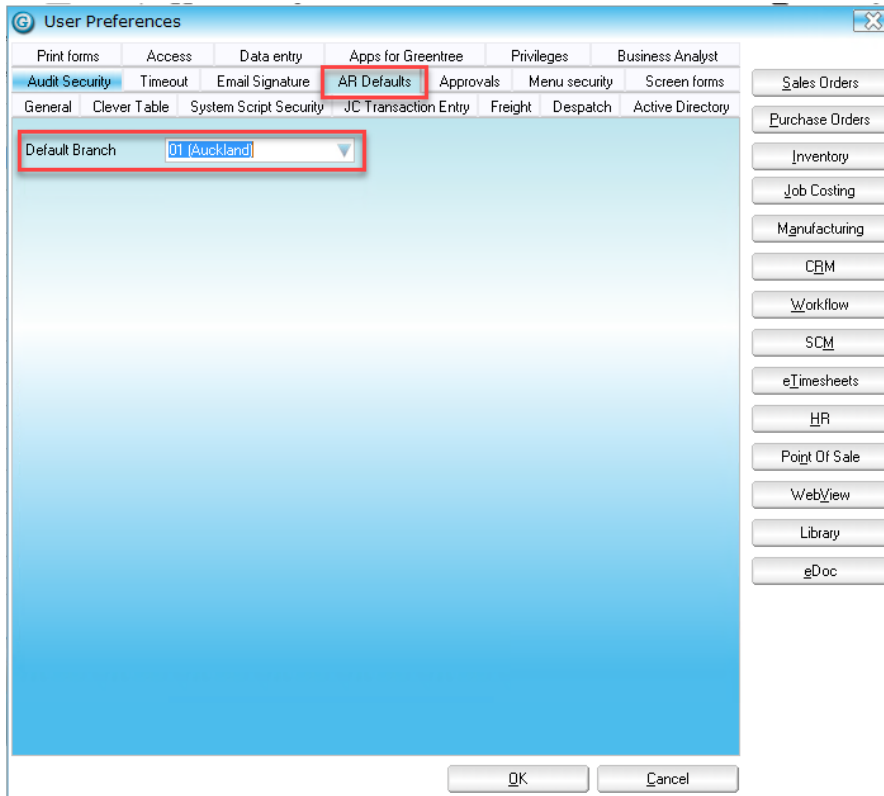
**Greentree Modules:** Accounts Receivable

**Associated Apps:** None.

## USER INSTRUCTIONS

### USER PREFERENCES

In the user's User Preference screen there is a tab called AR Defaults. Select the branch that needs to be the default for the user for AR Invoices, AR Credit Notes and AR Receipts:





## IMPLEMENTATION GUIDE

Please refer to the Important Notes section above before installing and configuring this App

### APP INSTALLATION

1. Log into Greentree as the **Super** user
2. Select the menu item | **System** | **Apps For Greentree** | **Apps Module Control** |
3. Enter the New Registration Codes supplied and click Install App

Code	Name	Description	Active	Expiry Date
000000	Apps For Greentree Form	App Usage information on Forms	✓	31 December 2
010001	AR Sales Orders Tab	Tab in Customer maintenance to display Sales Ord	✓	03 December 2
010002	IN Reorder Workbench	Inventory Reorder Workbench	✓	31 December 2
010003	IN Min/Max Workbench	Inventory Min/Max Workbench	✓	31 December 2
010004	AR Sales History Tab	Tab in Customer maintenance to display Sales Hist	✓	31 December 2
010005	AR Pricing Tab	Tab in Customer maintenance to display Pricing	✓	31 December 2

4. Select/Highlight the **User Preference Defaults** App.
5. Click on the **Edit Users** button and select the users who will be configured to use User Preference Defaults, for which companies.
6. **Save** and **Close** the form.