

VERSION 1.0
JUNE 20, 2017

Apps for Greentree

GL TRANSACTION EXPORT FOR EXTERNAL SYSTEMS

APP NUMBER: 010122

Powered by:

MYOB Greentree

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FEATURES

1. **This App allows extracts of GL transactional data.**
2. **It then flags the data as exported and prevents updates to those transactions.**

IMPORTANT NOTES

- We recommend that you test the configuration of the App thoroughly in a test system prior to deploying the App in your live Greentree system.

OTHER REQUIREMENTS

Greentree Modules: General Ledger

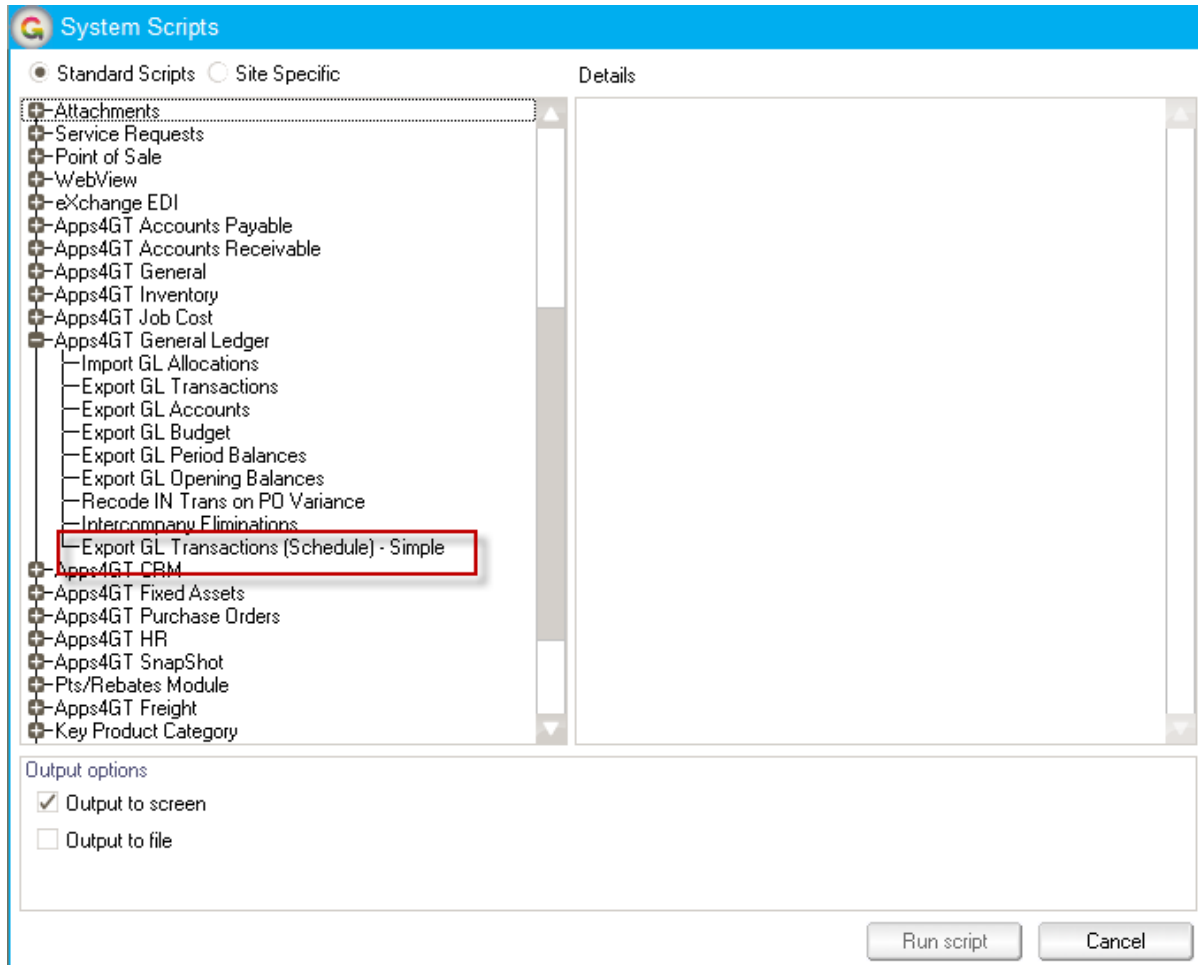
Associated Apps:

USER INSTRUCTIONS

GL TRANSACTION EXTRACT

| System | Utilities | System Scripts

This App enables the System Script shown below:



Output to screen is not relevant (and will be ignored). The output file will be generated in the location defined in the App configuration, and a message emailed to the address nominated.

The extract can be to current date, to a different selected date, or for a date range, based on Posting Date. Other than the Re-export option, only transactions that have not already been exported will be included.

The file created has the following fields;

GL Transaction Line OID

Company Code

Document date

Posting date

Job Code – if the line was generated from a job cost transaction

Job Name - if the line was generated from a job cost transaction

Work Centre - if the line was generated from a job cost transaction

Activity Code - if the line was generated from a job cost transaction

Credit GL Account – if the transaction is a credit posting

Debit GL Account – if the transaction is a debit posting

Amount – in account currency

Narration

Detail – field on journal

OID is the unique identifying number for that particular record within the database – you won't ever see this via a screen.

```
20170701to20170831_GLTransExport - Notepad
File Edit Format View Help
oid,company,entryDate,postingDate,jobNumber,jobName,workCentre,activityCode,creditAccount,debitAccount,value,description,detail
2655.64144,06,16/08/2017,16/08/2017,,,,,10.10.1000,-782.61,Willers Primary,1002
2655.64218,06,25/08/2017,25/08/2017,,,,,10.10.1000,100.00,wrong coding,
2655.63659,06,7/07/2017,7/07/2017,,,,,10.10.1010,-5976.00,Willers Primary,
2655.63734,06,8/07/2017,8/07/2017,,,,,10.10.1010,-2941.05,Willers Primary,
2655.63734,06,20/07/2017,20/07/2017,,,,,10.10.1010,-3887.20,Kangan Education Unit,
2655.64196,06,16/08/2017,16/08/2017,,,,,10.10.1010,-9000.00,Willers Primary- line has been recoded to 10.10.1010.This is a test reason,GL Journal Recode
2655.64219,06,25/08/2017,25/08/2017,,,,,10.10.1010,-100.00,wrong coding,
2655.63660,06,7/07/2017,7/07/2017,,,,,10.10.1030,5976.00,Contra Allocation from 10.10.1010,
2655.63675,06,8/07/2017,8/07/2017,,,,,10.10.1030,2941.05,Contra Allocation from 10.10.1010,
2655.63735,06,20/07/2017,20/07/2017,,,,,10.10.1030,3887.20,Contra Allocation from 10.10.1010,
2655.64197,06,16/08/2017,16/08/2017,,,,,10.10.1030,9000.00,Contra Allocation from 10.10.1010,
2655.64220,06,25/08/2017,25/08/2017,,,,,10.10.1030,100.00,Contra Allocation from 10.10.1010,
2655.63049,06,31/08/2017,31/08/2017,,,,,10.10.1100,-15.95,Transferred from unearned,
2655.63053,06,31/08/2017,31/08/2017,,,,,10.10.1100,-123.58,Transferred from unearned,
2655.63057,06,31/08/2017,31/08/2017,,,,,10.10.1100,-123.58,Transferred from unearned,
2655.63061,06,31/08/2017,31/08/2017,,,,,10.10.1100,-29.51,Transferred from unearned,
2655.63065,06,31/08/2017,31/08/2017,,,,,10.10.1100,-228.77,Transferred from unearned,
2655.63069,06,31/08/2017,31/08/2017,,,,,10.10.1100,-228.77,Transferred from unearned,
2655.63073,06,31/08/2017,31/08/2017,,,,,10.10.1100,-129.57,Transferred from unearned,
2655.63077,06,31/08/2017,31/08/2017,,,,,10.10.1100,-1004.11,Transferred from unearned,
2655.63081,06,31/08/2017,31/08/2017,,,,,10.10.1100,-1004.11,Transferred from unearned,
2655.63097,06,31/08/2017,31/08/2017,,,,,10.10.1100,-401.74,Transferred from unearned,
2655.63101,06,31/08/2017,31/08/2017,,,,,10.10.1100,-317.17,Transferred from unearned,
```

Example file.

IMPLEMENTATION GUIDE

Please refer to the Important Notes section above before installing and configuring this App

APP INSTALLATION

1. Log into Greentree as the **Super** user
2. Select the menu item | **System** | **Apps For Greentree** | **Apps Module Control** | 3. Enter the New Registration Codes supplied and click Install App



4. Select/Highlight the **GL Transaction Export for External Systems** App.
5. Click on the **Edit Users** button and select the users who will be configured to use Active Directory Integration, for which companies.



6. Once you have selected the users, **Save** the settings using the save icon in the header and **Close** the window.

GREENTREE CONFIGURATION

Not required for this App.

APP CONFIGURATION

The App configuration involves setting an email address for extract notifications to go to, plus a folder location.



The screenshot shows a window titled "GL Export Control" with a standard Windows-style title bar. Below the title bar is a toolbar with various icons including a save icon, a refresh icon, a key icon, a hand icon, a printer icon, a document icon, a link icon, a warning icon, and a lightbulb icon. The main area of the window contains two text input fields. The first field is labeled "Notification Email" and contains the text "test@verde.co.nz". The second field is labeled "Export Location" and contains the text "C:/temp". To the right of the "Export Location" field is a "Browse" button. At the bottom of the window, there is a status bar that reads "Editing an existing GL Export Transaction Control".