VERSION 1.0 AUGUST 23, 2018

Apps for Greentree

REPORT TASK QUEUE

APP NUMBER: 010130

Powered by:

MYOB Greentree

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FEATURES

1. Report Task Queue

This App will allow certain reports the ability to be added to the task queue (Auto fax/email/print option). Reports currently available:

AP Invoice

IMPORTANT NOTES

• We recommend that you test the configuration of the App thoroughly in a test system prior to deploying the App in your live Greentree system.

OTHER REQUIREMENTS

Greentree Modules: Reports

Associated Apps: None

USER INSTRUCTIONS

counts Receivable		Aged Balances				
ash Management		Transaction Listing				
xed Assets		Invoices	G Print Repor	t: AP Invoice		
eneral Ledger		Audit Trail		Part of a state of the		
ventory		Invoices on Hold	Select profile	Print By Batch Number		V
b Cost		- Cash Commitments				
anufacturing		Tax Summary	Set parameters	Parameter	Value	
urchase Orders		Uprealised Gain/Loss		Batch From	0	
ality Casterl		unit balding Tax Decent		Batch To	333333	
Jailty Control	1	Withholding Tax Report		Invoice From	2222222	
ales Orders	•	Name and Address Listing		Reprint Invoice?		
xation	•	Standing Invoice Listing		Print Copy Only?		
ther Reports		Outstanding Invoice Report		Print Line Item?	2	
ved Selections		Supplier Banking Validation		Print Line Total?	7	
oint of Sale		Invoices (Task Oueue)				
s/Rehates	1		1			
udit Benert						
			Set trees for			
			Set trees for		_1 _1	Cat Branchar
			Set trees for Main tree		V	Set Branches
			Set trees for Main tree Selection trees		▼ ▼	Set Branches Change
			Set trees for Main tree Selection trees Output report to	 Auto fax/email/print	V V	Set Branches Change
			Set trees for Main tree Selection trees Output report to Printer to use	Auto fax/email/print New Kyocera	V V	Set Branches Change

SETTING UP A REPORT IN THE TASK QUEUE

There is a new menu option that says "Invoices (Task Queue)" this will bring up the form which is the same as the normal AP Invoice form but with the additional options to output to the task queue.

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ode	r Alpha		🔨 Name		2000	
Purchase Orders	Purchase Hist	oru Child Bal	ances Ma	ster e	Disp Docs	
Main Defaults	Integration 0	Cash/Banking	Withholdin	g Tax	Trans	
Branch	01 (Auckla	ind)		V	Taxa	
Currency	NZD (New	NZD (New Zealand Dollars)				
Calendar	MARCH	ARCH 🗸 🗸				
Payment terms	15D	15D 🍳				
Discount type	Percentag	e of Total	▼ 0.00	%		
Reporting options						
Remit/Inv deliver	y method	Print	V	Ha		
Remittance/Invo	ice recipient				-	
Purchase order d	elivery method	Print		V	Pa	
Purchase order re	ecipient				Us	

This will be used to determine what delivery method the Supplier prefers for the AP Invoice.

IMPLEMENTATION GUIDE

Please refer to the Important Notes section above before installing and configuring this App

APP INSTALLATION

- 1. Log into Greentree as the Super user
- Select the menu item | System | Apps For Greentree | Apps Module Control | 3. Enter the New Registration Codes supplied and click Install App

G Apps For Greentree Module Control							
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Enter N	ew Registration Code		Install App		Delete Inactive/Expired Apps	stall Apps	s For Greentree
Code	Name			Descri	ption	Active	Expiry Date 🔺
000000	Apps For Greentree Form			App U	sage information on Forms	v	31 December 2
010001	AR Sales Orders Tab			Tab in	Customer maintenance to display Sales Ord	V	03 December 2
010002	IN Reorder Workbench			Invent	ory Reorder Workbench	v	31 December 2
010003	IN Min/Max Workbench			Invent	ory Min/Max Workbench	V	31 December 2
010004	AR Sales History Tab			Tab in	Customer maintenance to display Sales Hist	V	31 December 2
010005	AB Pricipa Tab			T ah in	Customer maintenance to display Pricing		31 December 2

4. Select/Highlight the Report Task Queue App.

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6	🕖 App	os For Greentre	ee Module	Control								×
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1	Enter Ne	ew Registration Cod	le gPKd6K	CxE91d4		Install App		Delete Inactive/Expired	d Apps	stall App	s For Greentree]
C	Code	Name					Descrip	otion		Active	Expiry Date	
0	10041	Report Writer Addi	tional Metho	ds			Functio	onality for additional Repo	rt Writer Report M		09 February 20	
	10042	JC Sales Code Lor	ng Descriptio	n			Functio	nality to add a long desc	ription to JC Sales		31 December 2	
1 6	10042	ARA Halpar					Addition	nal ARA functionality inclu	idina programati		21 December 2	

5. Click on the Edit Users button and select the users who will be configured to use Active Directory Integration, for which companies.

3 Apps For Greentree Manager App User Access									
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User Count Limit	100								
User	e-Computers - Australia ((e-Computers - Canada (0	e-Computers - USA (05)	e-Computers - NZ (06)	e-Computers · 🔺				
All Users									
001 EDI AK				V					
001 EDI HN									
ADMIN									
Amanda									
andrew									
Angela									
Angela Allen									
April Aston									
ashlin									

- 6. Once you have selected the users, Save the settings using the save icon in the header and Close the window.
- 7. Save and Close the form.