

VERSION 1.0
MARCH 19, 2018

Apps for Greentree

AR INVOICE PRINTED FLAG

APP NUMBER: 010134

Powered by:

MYOB Greentree

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FEATURES

1. **This app controls whether the “is printed” flag is able to be edited on AR Invoice Maintenance form for the user.**
 - Note that changing the flag is only possible if the invoice is not Read-Only.

IMPORTANT NOTES

- We recommend that you test the configuration of the App thoroughly in a test system prior to deploying the App in your live Greentree system.

OTHER REQUIREMENTS

Greentree Modules: Account Receivable

Associated Apps: None

USER INSTRUCTIONS

AR INVOICE MAINTENANCE

When editing an AR Invoice, the Printed flag will show and be able to be edited, if the User is configured in the app to be allowed to do this, and if the invoice has not been locked.

If the User does not have the app enabled for them, they will not see the flag at all.

The screenshot shows the 'AR Invoice Entry' window. At the top, there are navigation icons and a toolbar. Below that, fields for 'Batch' (S170), 'Branch' (02 Wellington), and 'Last invoice number' (100) are visible. The main area is divided into 'Invoice Detail' and 'Customer Detail' sections. The 'Invoice Detail' section includes fields for Number (100), Date (24/01/2015), Hold code (None), Order number (0847504187), and Entered by (SUPER). The 'Customer Detail' section includes Code (1002), Name (Willers Primary), Terms (30 Days from Invoice Date), Currency (NZD), Rate (1.00000000), and Salesperson (Sally Scoresby (SSc)). A 'Printed?' checkbox is checked. Below these sections are fields for 'Payment date' (23/02/2015), 'Posting date' (31/01/2015), and 'Period end' (31/01/2015). A 'Narration' field contains 'Willers - Monthly Service Maintenance'. At the bottom, there are summary fields for 'Discount' (0.00), 'Net' (1718.37), 'Tax' (243.51), and 'Total' (1961.88). A table of line items is displayed at the bottom, with columns for Type, Tax, Account/Cod, Description, Subcode/Lc, Unit, Quantity, Price, Discount%, Discount, Tax Code, Tax%, Tax, Amount, and Narrator. The table contains four rows of data, including tax adjustments.

Type	Tax	T	Account/Cod	Description	Subcode/Lc	Unit	Quantity	Price	Discount%	Discount	Tax Code	Tax%	Tax	Amount	Narrator
JC	I		0002-0001-00	0002-0001-0002 (KJLK)	ADMCOS		3.0000	50.5665	0.00	0.00	NZ GST	15.00	19.79	151.70	
JC	I		0002-0001-00	0002-0001-0001 (Additio	ADMCOS		8.0000	50.5665	0.00	0.00	NZ GST	15.00	52.77	404.53	
JC	I		0002-0001-00	0002-0001-0002 (KJLK)	ADMCOS		8.0000	50.5665	0.00	0.00	NZ GST	15.00	52.77	404.53	
TX	I						0.0000	0.0000	0.00	0.00	NZ GST	100.00	-0.01	-0.01	Tax Adj
							0.0000	0.0000	0.00	0.00	NZ GST	15.00	0.00	0.00	Tax Adj

IMPLEMENTATION GUIDE

Please refer to the Important Notes section above before installing and configuring this App

APP INSTALLATION

1. Log into Greentree as the **Super** user
2. Select the menu item | **System** | **Apps For Greentree** | **Apps Module Control** |
3. Enter the New Registration Codes supplied and click Install App



4. Select/Highlight the **AR Invoice Printed** App.
5. Click on the **Edit Users** button and select the users who will be configured to use Active Directory Integration, for which companies.



6. Once you have selected the users, **Save** the settings using the save icon in the header and **Close** the window.

GREENTREE CONFIGURATION

Not required for this App.

APP CONFIGURATION

Not required for this App.